

MS. KEEVER'S CHEMISTRY CLASSES: RULES AND PROCEDURES (8/07)

GEOLOGY – (0315-400614) This lab-based course is a study of the earth considering structure, surface, atmosphere topography, and geological and hydrological principles. This course does not meet the requirements for the Advanced Diploma. **Grade: 11-12**
Prerequisites: Biology, General Physical Science or Physical Science, and approval of teacher. **Fee:** \$20.00

The proposed syllabus is summarized below. A detailed syllabus is posted in the classroom; this syllabus also lists test days. Students are advised to read and work ahead of the classroom topic and prepare for class discussion BEFORE arriving to class each day. **All students have some sort of homework everyday;** it may be assigned by the instructor or may consist of reading the next day's section. Students who maintain a daily "habit" of reviewing notes, participating fully during lessons, complete all assignments, and come to class, *on time*, ready for the day's lesson, will be successful in this course.

PROPOSED SYLLABUS

Month	Chapters/Topic
January	1-6 Introduction to Earth Science, Earth as a System, Models of the Earth, Earth Chemistry, Minerals of the Earth's Crust, Rocks
February	7-10 Resources & Energy, The Rock Record, A View of the Earth's Past, Plate Tectonics
March	11-14 Graduation Exam, Midterm Exam, Deformation of the Crust, Earthquakes, Volcanoes, Weathering & Erosion
April	15-19 River Systems, Groundwater, Glaciers, Erosion by Wind & Waves, The Ocean Basins
May	21, 25 Movements of the Ocean, Climate, Final Exams

CLASSROOM RULES

In addition to obeying all School and Handbook rules, you must:

- 1. Be on time to class every day. Tardies hurt.**
- 2. Have your text, notebooks, homework, and supplies with you.**
- 3. Be attentive and participate in class.**
- 4. Be honest and respectful.**
- 5. Other than water, this is a food and beverage-free classroom.**

IF YOU CHOOSE TO BREAK A RULE:

Contraband (cell phones, CD players, playing cards, etc.) will be taken up and stored in a secure place. I will return the items the **next day** for the first offense, after a **full week** for the second offense, and for a third offense, the item will be given to an administrator and held for the **remainder of the semester**. A parent conference must be arranged to get the item back before the specified times above.

Food or Beverage: I will come to your seat with the trash can. You will dispose of whatever it is you were eating or drinking. You will not be permitted to "save" your leftovers. If you refuse to comply with the food rule, you will be referred to the assistant principal

Behaviorial Offenses: First offense - I will speak with you privately. Second offense - I will speak with your parent. Third offense OR serious first/second offense - You will be written up and referred to the assistant principal.

Attendance: Three tardies = unexcused absence. First UA will earn letter home. Three UA will earn attendance notice to parent. Fifth UA will earn a card sent to Pupil Services for followup. More than 5 UA = denial of credit.

CLASSROOM PROCEDURES

START OF CLASS

- Students will sit in their assigned seat, get out supplies, turn in homework, and immediately start the bellwork assignment.
- Bellwork is to be done quietly and independently.

HALL PASSES

- Hall passes will be given out for emergencies only. I will decide what constitutes an emergency. Use the restroom and visit your locker between classes.

ASSIGNMENTS

- Homework is to be done at home and turned in at the beginning of class. Homework will not be accepted at any other time.
- Assignments must be turned in to the appropriate basket for each class.
- Assignment headings must include Name, Date, and Assignment Title
- Make up work is your responsibility. See me for assignments.
- Class assignments, unless assigned as group work, are to be done independently. I have no tolerance for copying or cheating.

END OF CLASS

- Students are to participate in class activities until the time I dismiss the class. Neither the clock nor the bell dismiss the class - I do.

SUPPLIES

- Pencil & pen
- Highlighter(s)
- Small spiral notebook for daily bellwork. This will be left in the classroom.
- Spiral notebook *with* pockets ~or~ Three-ring binder with paper for daily notes.

FEES

- Each student must pay a \$20 fee for lab supplies. To be exempt from fees a “fee exemption form” must be completed and approved by the main office. Please pay fees as soon as possible. May be paid in cash or check written to Butler High School.

GRADING

- Tests are 50% of the 9-week term grade.
- The remaining 50% of your grade will be a combination of labs, bellwork, homework, and other assignments.

LAB SAFETY

- You must pass a lab safety test and sign a Lab Safety Contract in order to participate in laboratory activities.

Checking Class Grades

Grades can be checked online by going to www.mskeeper.com and clicking on the “**Check Your Grades**“ link. A page will come up with a prompt in which you will enter your name and ID code exactly, including capitalization, punctuation, and spaces, as they appear in my gradebook. You will be given a slip of paper at the beginning of the term with your name and ID code as they appear in my gradebook.

Example:

Student Name	<input type="text" value="Fletcher, Pamela"/>
Student ID Code	<input type="text" value="1234"/>
<input type="button" value="Show Grades"/>	

My Student Name _____ My ID Code _____

Keep this sheet in a safe place in your notebook. You will not be re-issued the ID Code!

Both student and parent must sign and date this page and return it to Ms. Keever on the next school day.

Keep one copy of the Class Rules and Procedures page at home and the other copy in your notebook.

You and your parent/guardian must read these Rules and Procedures and sign the Agreement Form.

Geology Syllabus Acknowledgment of Receipt:

- ▶ I acknowledge the receipt of and have read the Geology Syllabus.
- ▶ I understand that my daughter/son is required to achieve a level of mastery of at least a 65 to pass this course, as per Huntsville City School Policy.
- ▶ I understand that proficiency in this course will increase the likelihood that my daughter/son will be ready to take and pass the Alabama High School Graduation Exam that is required by the State of Alabama to receive a high school diploma.
- ▶ I will actively participate in my child's educational pursuit and encourage her/him to be successful.
- ▶ I will keep a copy of this syllabus handy so that I can help in the event that my daughter/son needs my assistance.
- ▶ If I have questions concerning the performance of my daughter/son, I will consult www.mskeever.com for posted graded assignments and comments from Ms. Keever, schedule an appointment with Ms. Keever, send an E-mail to jkeever@hsv.k12.al.us with specific questions, or phone Ms. Keever during her planning period (2nd Block - 9:55 AM until 10:30 AM Please do not call before or after this specified time as I will be preparing or teaching my class and will not be able to talk with you.)

Parent Signature: _____ **Date:** _____

Daytime Phone Number _____

Email (please print clearly) _____ @ _____

- ▶ I acknowledge the receipt of and have read the Geology Syllabus.
- ▶ I understand that I must achieve a level of mastery of at least a 65 to pass this course, as per Huntsville City School Policy.
- ▶ Furthermore, I understand that proficiency in this course will increase the likelihood that I will be ready to take and pass the Alabama High School Graduation Exam that is required by the State of Alabama to receive a high school diploma.
- ▶ I will actively participate in this class and will seek help when needed.
- ▶ I will keep a copy of this syllabus in my spiral notebook at all times and will utilize it daily as I prepare for class.
- ▶ In the event that I lose the syllabus, I will promptly download and print another from Ms. Keever's webpage, which can be accessed from the Butler High School website faculty page or by going to www.mskeever.com.

Student Signature: _____ **Date:** _____